

**University Budget Advisory Council**  
**April 15, 2021**  
**Summary Action Minutes**

**Members present:** Michael Beseda, Sarah Blackburn, Shannon Burchard, Tyrone Cannon, Jeff Hamrick, Michael Harrington, Monika Hudson, Berkelee Jimenez, Lindsey McClenahan, Dennis Miller, Bradley Morrison, Julie Orio, Gladys Perez, Spencer Rangitsch, Theo Retos, Julia Schulte, Angie Vuong, KT Waxman, Janet Yang, John Zarobell

**Members not present:** Maggie Baker, Opinder Bawa, Charlie Cross, Rochelle Fernandes,

**Recorder:** Linda Wong

**Call to Order:** Hudson called the meeting to order and welcomed Lindsey McClenahan to UBAC.

**Approval of February and March UBAC minutes:** Hudson asked that both sets of minutes be continued for approval to the May UBAC meeting.

**Fall 2021 Enrollment Update:** Beseda provided the latest update on enrollment numbers based on current indicators and deposits to date.

**Action:** Received for file

**FY22 Budget Gap Update** Hamrick indicated the University and the Continuity of Operations (COO) have developed a list of potential budget cuts as part of transitioning out of Covid19 restrictions. It has not been determined if units will identify their own cuts or they will be allocated by administration. Hamrick summarized the cuts identified and stated UBAC can send in its suggestions to COO for consideration..

**Action:** Received for file

**Budget Assist Funding Principles and Budget Reallocation Principles:** Hudson asked to continue this item to the May UBAC meeting.

**Strategic Planning Update:** Guests Richard Stackman and Golden Venters, members of the Strategic Planning Committee, provided updates on the status of the strategic planning effort and working group activities related to Academic Excellence and Innovation, Student Experience and Success, Engaging our Community, and Faculty, Librarian, and Staff Success. Venters welcomed UBAC to continue sharing its work with the Strategic Planning Committee.

**Action:** Received for file

**UBAC Membership Discussion:** Hudson reminded the group of UBAC members whose terms terminate in 2021. A second undergraduate student representative has been added to the committee. There is an outstanding issue associated with the staff appointments.

**Action:** Discussion of UBAC composition to occur at the May meeting

**Meeting adjourned:** 1:30 PM